

TGMI Steering Committee Meeting

August 9, 2016

Department of Intellectual and Developmental Disabilities

275 Stewarts Ferry Pike

One Cannon Way, Room 1152

Quorum: Yes

Opening

The regular meeting of the TGMI Steering Committee was called to order at 3:02 p.m.

Attendance

Michelle Smith, Chair – Present

Joe Waldrum, Vice Chair – Absent

Vicky Hutchings, Past Chair – Absent

Jason Seay, Present Class President – Absent

Shelley Walker, Present Class Steering Committee Member – Present

Lori Hedge, Past Class Steering Committee Member – Present (phone)

Doug Willis, Past Class President – Absent

Cynthia Stewart, Member at Large (Year 2) – Absent

Nneka Norman-Gordon, Member at Large (Year 2) – Present (phone)

Marcus Dodson, Member at Large (Year 1) – Present (phone)

Cyndi Taylor, Member at Large (Year 1) – Present

Trish Holliday, DOHR Ex-Officio– Absent

Antonio Meeks, DOHR representative – Absent

Julie Brindle- Absent

Tresa Jones- Present (phone)

Sherron Brown, Class of 2016- Present

Call to Order/Welcome: Michelle Smith

Meeting was called to order at 3:02 p.m. and all participants were identified. Michelle asked everyone to send in their committee reports prior to the meetings so that the information can be sent out with the agenda.

Secretary Report: Cyndi Taylor

The July Meeting minutes were approved on August 1, 2016 (Motion to approve- Vicky Hutchings, Second– Joe Waldrum).

Treasurer's Report- Cynthia Stewart

Previous Balance 8/09/2016: \$753.48
Deposits/Credits: \$0
Pending Withdrawals/Debits: \$0
Balance on 7/12/16: \$753.48

Sub-Committees Reports

Charter Committee Update (Michelle Smith)

Both TGMI and TGEI events will now be put into LinkedIn. Marcus will send April information on the upcoming Lunch-n-Learns, Sounds game, annual meeting/breakfast, and the Second Harvest events.

Communications Update (Michelle Smith)

We need to reach out to class reporters in order to collect information for the next TGMI newsletter. Shelley will forward pictures of TGMI alumni who recently received the Governor's Excellence in Service Award to be included in the next newsletter.

Community Service Update (Michelle Smith)

Cynthia sent in information regarding service opportunities at Second Harvest and the Ronald McDonald House. TGMI is scheduled to help during Second Harvest Family Nights on September 15th and October 20th from 5:30-8:00 P.M. Julie will make sure the dates are posted on TGMI's web site.

TGMI alumni will be providing "goodie bags" to families who stay at the Ronald McDonald House. Deadlines for turning in goodie bags are September 19th and October 17th. 32 goodie bags are needed for each date. A flyer has been created and will be ready to post next week on both EventBrite and the TGMI website. Specific details will be listed on the flyer and in EventBrite.

Joe is working to set up a date for TGMI alumni to join an existing road clean-up crew. An earlier date was provided, but not enough lead time was given. Joe has requested another date (with enough lead time) where we can join an existing group.

Business Events Update (Jason Seay)

Jason was not present to provide a Business Events update.

Education Development Update (Marcus Dodson)

Marcus has scheduled Lunch-n-Learns each month through December 2016, with the exception of November. A Lunch-n-Learn is not planned for November due to the TGI annual leadership conference. Marcus now has the EventBrite login information to assist with managing these events.

Social Events Update (Michelle Smith)

The Sounds game is scheduled for August 31, 2016 at 12:05p.m. Marcus is going to check on the number of people signed up to attend the game, and will draft an email to be sent to TGMI alumni with the event details.

Old Business

There was no Old Business to report on.

New Business

Upcoming Events (Michelle Smith)

- Sounds game August 31, 2016
- Monthly Lunch-n-Learns
- TGI annual leadership conference November 2, 2016

Annual Meeting/Breakfast Planning (Michelle Smith)

- Michelle, Nneka, Tresa, and Shelley will assist Jason with the planning of the annual event at Second Harvest.
- A service opportunity with Second Harvest will be available directly after the annual breakfast.
- Decorations for the breakfast are taken care of.

TGMI Class of 2017 (Michelle Smith)

- Stephanie contacted Michelle about preparing for next year's TGMI class. She has requested that we provide her a list of information we will need for planning purposes. The following information will be requested by the Steering Committee:
 - Dates for 2017 orientation, week 1, week 2, and graduation
 - Class roster (when available)
 - Locations for week 1, week 2, and graduation
 - Class picnic date and location
 - Date and time scheduled for steering committee presentations during week 1 and week 2
- If anyone thinks of any additional information we need, email Michelle.

Adjournment

Meeting was adjourned at 3:28 p.m. by Michelle Smith. The next meeting will be September 21, 2016 at One Cannon Way.

Minutes submitted by: Cyndi Taylor